



UNITED STATES BANKRUPTCY COURT  
MIDDLE DISTRICT OF FLORIDA



May 4, 2005

ANNOUNCEMENT

ELIMINATION OF REDUNDANT PAPER NOTICES FROM THE COURT

TO ALL ELECTRONIC FILERS:

Registered CM/ECF Filing Users receive e-mail notice of the docketing of pleadings as well as notices prepared by the Clerk's Office. Notices prepared by the Clerk's Office are also mailed in paper through the Bankruptcy Noticing Center ("BNC"). The additional notice by paper is redundant and has become burdensome to many Filing Users. The Bankruptcy Court for the Middle District of Florida has adopted a national software solution developed by the Bankruptcy Courts of the Western District of New York and the District of Delaware that will eliminate the redundant BNC paper notices. **Please note:** The "Notice of the First Meeting of Creditors" will continue to be sent by the BNC through the mail, as well as by e-mail, as this notice provides parties with the debtor(s) complete social security number.

Election to eliminate redundant paper notices is voluntary. Filing Users that have entered into a Trading Partner agreement for Electronic Bankruptcy Noticing may continue to receive EBN notices. Filing Users that want to eliminate paper notices and EBN Trading Partners that want to continue receiving EDI data from the Middle District of Florida need to update their ECF accounts. **Note to EBN Trading Partners:** The default setting on your account is set to No for EDI data. If you wish to continue receiving EDI data from the Middle District of Florida, you must update your ECF account.

**INSTRUCTIONS FOR ELIMINATION OF PAPER NOTICES or CONTINUED RECEIPT OF EDI DATA:**

1. Log into ECF.
2. Click on Utilities.
3. Under Your Account, select Maintain Your ECF Account.
4. Click on the E-Mail Information button.
5. At the bottom of the E-Mail Information screen are two sets of radio buttons.

To **stop receiving paper notices**, click on the Yes radio button

To **continue receiving EDI data**, click on the Yes radio button

Eliminate Duplicate Paper Notices ☒ Yes ☐ No

BNC EDI Partner ☐ Yes ☒ No

6. Click on Return to Account Screen.
7. Click Submit to save the changes to your account.